



**Higher National Qualifications (China)
Internal Assessment Report 2012
Food Processing**

The purpose of this report is to provide feedback to centres on verification in Higher National Qualifications in this subject.

Higher National Units

General comments

This report covers Unit F4TL 34 Intermediate Food Hygiene.

Assessment evidence for a total of 40 learners across three centres was verified during 20011–12.

There was demonstrable evidence to suggest that the centres had sufficient understanding of the national standards required for this Unit.

Unit specifications, instruments of assessment and exemplification materials

Based on External Verifier (EV) reports, the assessors are familiar with the Unit specifications, instruments of assessment and exemplification materials for Intermediate Food Hygiene.

Evidence Requirements

Overall, the evidence seems to suggest that assessors have a clear understanding of the Evidence Requirements for the Unit. However, in one centre the EV reported a concern about the learners' limited response to Outcome 3 questions. This suggests that the internal verification system at that one centre needs tightening-up.

Administration of assessments

In general, the administration of assessments was good, clearly documented and met SQA's quality processes.

The internal verification system was adequate and the assessment process was transparent and fair.

Record keeping of the assessment processes and of learners' progress and achievement was good.

General feedback

Overall, the quality and standard of work verified at the centres was good. However, concerns were expressed about:

- ◆ the Unit being too challenging for the learners — this was possibly attributed to language difficulties
- ◆ the learners' limited response to Outcome 3 questions

It is recommended that the following be adopted in order to address these issues:

- ◆ Learners should receive supplemental teaching and be provided with supplementary learning materials to help familiarise them with the vocabulary needed for food safety.
- ◆ Language support should be provided that is contextualised for food processing and food safety. This will help engage learners in situation learning thereby increasing their knowledge of English and of food safety.
- ◆ Assessment should take place in stages to help spread the assessment workload for the learners.

Areas of good practice

There was evidence of very good engagement by the assessors and Internal Verifiers in a diverse range of CPD activities. The CPD activities were fully documented.

Specific areas for improvement

Aspects for further improvement include:

- ◆ tightening-up of internal verification processes to ensure that learners' responses to all questions meet the Evidence Requirements for each Outcome
- ◆ providing supplementary materials to help learners develop the desired vocabulary for the Unit
- ◆ providing English language support to help build learners' confidence and to contribute towards making assessment accessible to all